

## Southam Children’s Centre Advisory Board Meeting Southam Children’s Centre

*Tuesday 6<sup>th</sup> February 2018  
12:30 – 2:30pm*

### MINUTES

Item:	Action
<b>1. Welcome and Introductions</b>	
Introductions were made and Margo welcomed everybody, stressing that this was a Critical meeting. MKE notified board of Apologies.	
<b>Matters Arising from Previous Minutes:</b>	
<ul style="list-style-type: none"> <li>An AMENDMENT was raised by GP that the meeting with Jenny B to explain the new model of Family hubs had not taken place and was rescheduled to take place in January but at present had not been rearranged.</li> </ul>	
<b>2. Centre Update:</b>	
<ul style="list-style-type: none"> <li>MKE passed the Southam reach profile data around, this is Quarter 3 feedback. Registrations and engagement had decreased for the under 2’s. Work has been implemented to help with these figures....2 help monitoring info, 4 cluster meetings a year, visits to Toddler groups. Clinics had been very busy, 60 moms at the last. Health visitors are moving out in February and so there would be no access to data going forward. SCC had hoped for an integrated working relationship and it had come as a surprise. NHS Swift have had a 23% cut too. JB commented on the uncertainty in Warwickshire. MKE already experienced this at Badger Valley with the Health visitors.</li> <li>JB declared it was consistent with prediction. In agreement.</li> <li>MKE informed the board that plenty of referrals are coming in for family support in total. That is reassuring and positive that HV are continuing to pass referrals to SCC.</li> <li>MKE explained that they are looking at new ways to capture data. Less funding so less expectation on figures and reach.</li> <li>EJ discussed that the Parenting Project had drafted a letter that would be circulated amongst our 8 centres to inform families of the changes....approval still needed and still unclear on what outreach etc.</li> </ul>	

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<ul style="list-style-type: none"> <li>• MKE highlighted what services we offer for families with children aged 0-5 years. MKE read out feedback and comments from families' evaluation forms; demonstrating how our service does make a positive difference to families' lives.</li> </ul> <p>MKE explained the new timetable for 2018.</p> <p><b>0-5 Re-design &amp; Consultation:</b></p> <p>The key elements for Stratford District and the key principles of the proposals</p> <ul style="list-style-type: none"> <li>• 18 month contract extension for current providers</li> <li>• Emphasis on the early years 0-2 '1001 Critical Days'.</li> <li>• Focus on Family Support</li> <li>• 3 Children and Family Centres - Alcester, Stratford and Lighthorne Heath</li> <li>• 3 centres to be retained as outreach sites - Southam, Wellies and Badger Valley</li> <li>• Southam and Badger Valley to be retained as CCs through 2018/19 whilst viable outreach sites are developed.</li> <li>• Studley and Clopton to close in July 18</li> <li>• Commissioning for the proposed model from November 2019 with a new hybrid approach with providers and WCC workers working together.</li> <li>• WCC workers to provide Family Support - this will be reflected in the new budget.</li> <li>• Rest of the services will be delivered outside WCC including Early Years delivery, management, administration and volunteer co-ordination</li> <li>• Review present Advisory Board arrangements as they need to be: inclusive; accountable with local representation</li> <li>• Engagement with Early Years Action Group with parent representation. WCC will be advised by this group the way forward.</li> </ul> <ul style="list-style-type: none"> <li>• GP suggested an Advisory Board will still be needed but will become more of a decision-making Board with accountability. GP explained she is meeting with Jenny Bevan to look at parental involvement. JB expressed he would be happy for a Governance model and offered to give advice.</li> </ul> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p><b>3. Safeguarding</b></p> <ul style="list-style-type: none"> <li>• The CC passed its Fire Safety audit on Friday 1<sup>st</sup> December.</li> </ul>	
<p><b>4. Parent Feedback – Evaluations</b></p> <ul style="list-style-type: none"> <li>• MKE gave out the evaluations for the Board to look at.</li> </ul>	

# MINUTES

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<p data-bbox="201 239 532 273"><b>6. Date of Next Meeting:</b></p> <p data-bbox="152 306 699 340">2<sup>nd</sup> May (venue tbc) &amp; 4<sup>th</sup> July (venue tbc.)</p>	