

Group Advisory Board

Venue: Arundel House
Date/Time: Wed 3rd February 2016 12:30pm

Welcome & Apologies	Action
<p>MF welcomed everyone to the meeting and apologies read out.</p>	
<p>Previous Minutes</p> <p>MF has not managed to speak to Bob Stevens about the charge for opening the back gate. JB suggested she try the Town Council about waiving the fee.</p> <p>MF has met the Nurture Nursery staff and children and will be coming back to do some healthy eating activities with the children.</p> <p>MKE confirmed that a doorbell has been fitted to the front gate so that they can be locked when the Nursery has a session.</p> <p>GP confirmed that the NCT has received 250 packs of size 2 Pampers nappies and has given some to the Children's Centre for families in need.</p> <p>The last meeting minutes were agreed as a true record.</p>	<p>MF to contact the town council</p>
<p>Children's Centre Update</p> <p>MKE shared Southam's Profile at the meeting and this was discussed. A copy was emailed to all members. There are still some areas that have been identified that the Children's Centre need to increase engagement with, but this is difficult with the limited resources available. SH commented that Southam was the "best performing Children's Centre in the Parenting Project".</p> <p>MKE stated that engagement with families had increased with the Clinics being at the Centre now. MKE has identified 260 families that live in areas of lower employment that we could target. The Children's Centre are emailing information to parents, rather than posting, as this is proving too expensive. SH said that she has a phone for each Children's Centre that we can start using to text parents information.</p> <p>SH stated that June 2017 is when the renewal of contracts is due, but the way</p>	

Early Years are funded is changing and the only way to show performance is through the figures on the profile. The Children's Centres are aware that there are some gaps in recording contacts with parents and Centres are getting better at doing this.

There was a discussion about where and how frequently data about the area is shared with the Children's Centre.

MKE and SH explained about a new initiative called Smart Start that professionals and parents are being consulted about over the next 6 months. This is about a new 0-5 strategy, focusing on mainly on 0-2 year olds and there is funding for this project for 3 years. The Parenting Project and Barnardos have put in bids for this project.

2 Help Funding

The local authority sent out 40 letters to those that would qualify and only 28 children are in settings. MKE has regular Cluster meetings with local settings where she can find out where children are, but not all settings attend. SH commented that the Children's Centre has a bargaining tool to gain more information from settings as Ofsted will be asking about the local community and their needs and the Children's Centre can give them this information.

Nurture Nursery

There are currently 11 children in the Nursery; 4 have speech & language delay, 1 has been assessed by IDS and is to receive Portage in the home and 7 are below the expected levels for their age, but all of them have made some progression. 3 families are also receiving family support from the Children's Centre.

A new Nursery Practitioner (Sarah Williams) will be starting on 22nd February and we are advertising for a 1:1 practitioner to support a child for 10 hours a week.

SH said that funding had increased for the Nursery children but that they were still costing more money to run than the budget allows. The Parenting Project are currently reviewing the Nurseries, as there doesn't appear to be enough hours for staff to do the job and no extra money is available to pay for extra hours and more staff are needed to support children who need 1:1 support. JB commented that the Nurture Nursery will help to justify why the Children's Centre is here and may help save it. SH welcomed people to attend the review meeting next week (Monday 8th Feb, 1pm at Head Office Unit 1a, Croft Court, Croft Lane, Temple Grafton. B49 6PW) if they have any ideas about how to proceed with the Nurseries.

MKE to email out the Smart Start information

MF said that volunteering would be a way forward and MKE commented that the Parenting Project policy on volunteers has been tightened and people are required to be studying for a childcare qualification. SH said that they could look at this policy to enable more volunteers.

Family Support

The Centre has received 12 Initial Requests for Services last quarter. There have been less referrals from Health, due to the fact that they have been without a Health Visitor for a few months. DA said that a new Health Visitor would be starting at the end of February

SH said they were hoping to have a formal agreement with Priority Families so that if a family didn't meet the criteria with them, they would be referred to Children's Centres.

MKE said that 3 families had used the electric car that we can book and there is a video being made from Charity 10:10 that will feature the Children's Centre to promote it's use.

Little Acorns

Little Acorns started on 7th January and has 4 children and another has been referred to the group. There will be a launch day on Thursday 25th February 1pm to which the Board are invited to attend. John Appleton and Amanda Wilson-Patterson have also been invited.

Staffing

Helen Beklevic has left our organisation and Zoe Taylor will replace her from 1st March.

Zoe's Nursery Lead post has been advertised as well as a Nursery practitioner post.

Bishops Itchington

MKE was due to attend a meeting about the usage of the Centre in Bishops Itchington, but this has been cancelled due to staffing issues at Busy Bees Pre-school. The Pre-school are hoping to move into the building and we would then have to share it with the pre-school and the after-school club. MKE has stressed that the Clinic would not have to move time or day, but we may have to look at moving Messy Hour.

Safeguarding

All staff will be attending training on Tuesday 9th February on radicalisation.

Safeguarding scenarios are addressed at every team meeting as well as

<p>discussions on safeguarding issues at individual supervisions.</p>	
<p>Parent Feedback</p> <p>Evaluations were emailed to members and feedback is displayed for parents to read.</p> <p>JB made some valuable insights with regard to some of the statements.</p> <p>DA said that the questions on the evaluations were good, but that maybe some parents didn't understand some of the wording and that adding examples would be a good idea.</p> <p>MKE said that one of the targets is around healthy eating and lifestyles. MF suggested that the Centre has a display board emphasising the messages for parents e.g. I keep my baby healthy by....</p> <p>GP said that whilst she had been speaking to parents at Clinic there was a general feeling that parents were missing Baby Play on a Monday. She suggested that the Centre gain some more feedback about the impact of closing the group.</p>	
<p>Information Sharing</p> <p>GP - Peer Supporters are attending ante-natal classes and are now inviting parents back for a reunion meeting where they are then able to promote the re-launched Bumps and Babies group on a Friday.</p> <p>DA - Gemma L (JD replacement) will be joining the Health Visiting team on 29th February and also the Health Visitor (Paddie K), caseload from Fenny Compton and Temple Herdewyke will be based at Southam Clinic too. DA also asked for the heating to be increased while Clinics were on as it was very cold last time.</p> <p>DA stated that the Health agreement was less specific and was a working document, but would not be signed and she will email MKE the final version. Health would be able to share information if it was just data, but if it contained personal information, consent would be needed by the family.</p> <p>EL - she has a project that the school would like to work with the Children's Centre on about getting children ready to start school. She will contact MKE about this.</p>	<p>MKE to ensure heating is increased for Clinics</p> <p>DA to email final draft to MKE</p> <p>EL to contact MKE about project</p>

MINUTES



MKE - Barbara W is retiring in March and Julie T is on extended leave, so all enquiries should go through the main switchboard 01926 742525 or to Adrian Over.	
Date of next meetings Wednesday 4th May 12:30 - 2:30pm Wednesday 7th September 12:30 -2:30pm Wednesday 7th December 12:30 -2:30pm	

Summary of Actions

Item	Action	To be actioned by
1.	Contact Town Council re gate	MF
2.	Email Smart Start information	MKE
3.	Ensure increased heating for Clinics	MKE
4.	Email final Health agreement	DA
5.	Contact MKE re project	EL
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