

SOUTH WEST WARWICKSHIRE - Group Advisory Board
Meeting Date: Thursday 23 February 2015 - 10.00am - 11.30am
Venue: Studley Children's Centre

Items	Action
<p>Welcome & Apologies</p> <p>Ellen Stone (EJ) chaired the meeting and welcomed all. Introductions were made.</p> <p>No nominations for Vice Chair were received. Agenda item for next meeting and email to be sent out to all members requesting nominations again.</p> <p>Discussion followed regarding Vice Chair and it was suggested that it would be good if it was a Parent Member. Managers to promote within Centres.</p> <p>Previous Minutes</p> <p>Choice of venue of meetings was discussed. The next meeting will be held at Alcester and Managers will reassess which Centre is best for parents by follow up calls with parent members who have attended meetings.</p> <p>Parents Forum – this was discussed at the last meeting – Managers to follow up</p> <p>10:05am – Parent Member arrived</p> <p>Minutes Approved and signed by Chair</p>	<p>Managers – Promote Vice Chair Nominations in Centres</p> <p>Managers – Venue of meetings</p> <p>Managers – Parent Forum</p>
<p>Centre Update</p> <p>Families now need to meet a criteria to be offered Family Support by Children Centres. This has reduced the level of support the Project now offers. If Priority Families Service criteria are not met then these families are referred to Centres.</p> <p>Clopton Children's Centre – Caroline Jacobs</p> <ul style="list-style-type: none"> - Family Support provided to 17 families with 5 families on the waiting list - Early week's clinic service no longer available at Centre. This is now taking place at the Ken Kennetts Centre. - All current sessions running are very busy. The Centre is running the baby massage and baby Chatter Matters sessions twice a week to keep up with the demand in parents wanting to attend sessions. - New Baby Swim Group running – Sessions are rolled out as part of the Everyone Active Scheme. Currently fully booked with 14 parents signed up. <p>Studley Children's Centre – Caroline Jacobs/Sarah Hudson</p>	<p>CJ – Speak to Leisure Centre re Baby Swim sessions</p>

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<p>The Project will not be appointing a new manager for the Centre. Management will be covered jointly by Caroline Jacobs (who used to manage the Centre) and Sarah Hudson. This will continue until July 2016 when we have more details about what funding the Centre will receive.</p> <p>Parent raised concerns about how managers will cover 2 roles. Both Managers gave reassurance that this arrangement was working as there has been no impact on staff or users of the Centre. Staff have continued to provide the good level of service this was reiterated by a parent member present. The data for Studley has improved and continues to be on an upward trend.</p> <p>BW also pointed out that having a manager per Centre was the model adopted by the Parenting Project all other Centres in Warwickshire have one manager managing a number of centres.</p> <ul style="list-style-type: none"> - Family Support provided to 15 families - 1 x Early Years Family Worker (“EYFW”) is soon to go on maternity leave. At present we are shortlisting to fill this post. - Baby Play Sessions – need more attendees. Centre needs the health team to promote the group which is aimed at 0-5 age group. A Centre in the South Group found that by changing the name of a session they had low numbers attending proved to have an impact and the session is now very popular. Members agreed that a session name change can make a difference discussion followed about promoting services. <p>10:20am 2 parents joined the meeting</p> <ul style="list-style-type: none"> - Baby Swim – not as popular at the sessions at Stratford. Parent member who attended confirmed that this was probably because lessons were not structured and parents were expecting some kind of swimming lessons, what actually happened was toys and inflatables were left out. There was an instructor and lifeguard present who told parents the session was just to get babies familiar with the water. As there was no benefit to parents they would not want to attend again. Managers will speak to the Leisure Centre - There is an EYFW now trained to deliver baby massage sessions as this service many not be provided by the health team in the future. <p>Members were asked if they wanted the Centre to run school holiday activities. These sessions would be open to children up to 8 years old. Parent members all agreed that it was good to run sessions during school holidays.</p> <p>Alcester – Debbie Smith</p> <ul style="list-style-type: none"> - Family Support provided to 14 families - The Centre has been short of a EYFW for past 6 months. Interviewing this week for replacement. - Counselling sessions are running again and appointments are full. - Family Learning Course – Phonics Course is running with 11 parents attending who want to carry on with further learning. A Maths Course will run when this 	

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<p>course ends.</p> <ul style="list-style-type: none"> - Parents would like a support group for families who have adopted children. We are looking into this. The group would be supported by a EYFW but will be parent led. The Support Group will be open to families not in the Alcester area. - Alcester has 1 x EYFW who is a Speech and Language Champion who can deliver enrichment groups and screen speech and language development levels. - No EYFW trained to deliver baby massage so using staff from other centres to deliver this service. - Music & Movement – once a new EYFW appointed and in post the group will run again. <p>Stratford – Nicky Gilmore</p> <ul style="list-style-type: none"> - Family Support provided to 12 families - 1 Child Protection - 1 CAF – - Centre has had 55 IRS – Requests for service for the year - 1x EYFW off due to long term sick. - The Centre is working with the health team to increase registration Welford area. There is now a clinic run by a health visitor once a month in the area - 6 week ESOL Course running –9 regularly attending but course started with 20 attendees. - Centre is working with Morrisons in distributing food waste – rather than throwing it away food waste, in compliance with Food Agency Standards, is collected and distributed to targeted families - No EYFW trained to deliver baby massage so using staff from other centres to deliver this service. Parents are booking onto the course but not turning up. Discussion followed about the booking system and whether to request refundable deposit as there is a reserve list of parents who want to attend the course which is taken up by those booking and not attending. <p>Discussion then followed about whether baby massage should be a targeted session as this is the route the health team are now adopting. Members felt the sessions were the first point of contact for families and provided a good quality of support for all parents not only disadvantaged.</p>	
<p>Data Profiles</p> <p>The data profiles were discussed. SH informed the meeting that the data is higher than the Warwickshire average.</p> <p>BW reconfirmed the need for the Members of the Board to understand their expectations and responsibilities as advisory board members to challenge the Project and be a critical friend and act as a support mechanism. More time should be spent on the impact of sessions and looking at Data Profiles. This has been the focus at all other meetings and is a standing item on the Agenda.</p> <p>The Project has a responsibility to local authority to demonstrate the impact of their worth. The funding is to be cut by £600,000 so there will be a loss to all Centres so it is</p>	

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<p>vital that impact is evidenced and discussed at meetings.</p>	
<p>Partner Update</p> <p>Polka Dot Nurseries – Elaine Trevor</p> <ul style="list-style-type: none"> - 5 nursery settings across South Warwickshire. - Number of children taking up 2 help funding has increased to 12 at their setting in Alcester. 3 children at their Bishopston setting and 8 pupils at Ridgeway Stratford setting. - Finding that the Child Protection meetings are taking up lot of time and resources. - English as an additional language pupils (“EAL”) – there is a high percentage of Polish pupils. The nursery does have a Polish speaking member of staff who has identified that the pupils do not also have difficulties with the Polish language. - Pupil Premium – Settings are finding it a challenge to identify pupil premium pupils as parents need to complete the forms. 13 families should qualify but only 1 has put in an application form. There would be a huge difference to funding if all completed. Discussion followed as to how Centres could help e.g. a question could be asked on the IRS form (Initial Request for Service) - Nursery have issue with lateness this can affect their funding - Nursery has a member of staff who is qualified in baby massage. <p>Manager to meet with ET to work together on some of the above issues that have been raised to see if the Children’s Centres can assist.</p> <p>Health</p> <ul style="list-style-type: none"> - No longer running the school nursing service - Health Visiting out to tender in September 2016 - All Stratford health teams are joining into one team - Mel Hopkins joining Stratford Team - Will be advertising post for Stratford Healthcare and Children Centre team - Talk and Play session run have had good feedback from Clopton families and Centre staff - ES reiterated the ongoing support from Parenting Project is invaluable - Baby Steps – Training 2 more health visits to deliver programme. Programme is run through NSPCC looking at antenatal and post-natal parents who need extra support e.g. depression, anxiety, young mum, older mum the criteria is wide and extra level of support is available for families over a period of time. Programme is run by a Health visitor working with their partner agencies. EYFW within the centres have been trained to deliver programme with health visitor. - There has been a decrease in teenage pregnancies in the Warwickshire area <p>Bromford – Update Copies of email update handed out to all (domestic abuse is one of the 3 Priority Target Groups)</p>	<p>Managers – Meet with ET at Polka Dot</p>

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<p>January 2016</p> <p>Dear Referrer</p> <p><u>Bromford Floating Support Service covering Warwickshire</u></p> <p><i>As a previous referrer to our Generic Floating Support Service we are notifying you of our recent changes with respect to service provision.</i></p> <p><i>As most will be aware there are significant savings being made from Warwickshire County Council's Supporting People budget with certain services being decommissioned and some re-tendered. The generic support service contract that Bromford currently provide will come to an end in its present form on 31/07/16 and a new contract replacing it as of 08/16.</i></p> <p><i>Bromford will not be tendering for the new service and have accepted a reduction in our current service from the 4th of January until the end of the contract in July. From January we will be reducing the level of our current service provision which will mean that our ability to accept new referrals will also be reduced.</i></p> <p><i>Moving forward to ensure clear communication to referrers we will not be accepting referrals for customers who require support for more than 12 weeks due to the logistics involved with assessment, allocation and time remaining before 31/07/16. This is to maximise our effectiveness over the closing months and manage the service ready for handover to incoming providers. We will be encouraging referrers to seek alternatives for customers who would have previously been accepted onto the service and require a longer period of support.</i></p> <p><i>At this point we cannot offer any information on new service provision from 01/08/16 but regular updates are provided by Warwickshire County Council so would encourage you to refer to their website.</i></p> <p><i>We will continue to work with key partners and seek solutions for customers. Please contact our office if you require further clarification or need any assistance.</i></p> <p>Bromford</p> <p>Warwickshire County Council - Update</p> <ul style="list-style-type: none"> • There is now no longer a designated Children's Team within the Local Authority. • Victoria Jones has been appointed as the new Children's Commissioner started on 18 April. • WCC sent apologies for next meeting as the new Commissioner will be attending the Advisory Board Meetings or delegating a member of her team to attend. 	
<p>AOB</p> <p>Smart Start</p> <ul style="list-style-type: none"> • Smart Start want to hear from parents (including expectant parents), carers and families with 0-5 year old children, as well as front line workers on how to improve outcomes for children in Warwickshire. Parents and carers can now complete an online survey here. They want to know about what early years help parents, carers and families value, where they go to for support, and what 	

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<p>support would have helped but has been missing for them (gaps and unmet needs). Links have been added to the website and Facebook pages.</p> <ul style="list-style-type: none">• Thanks were given to Gordon for all his work as a Parent Member – this being his last meeting as he no longer uses the services.	
<p>Meeting Dates</p> <p>Tuesday 12 April 10 – 11:30am Alcester Children’s Centre Tuesday 5 July 10- 11:30am Stratford Children’s Centre (Venue to be confirmed) Tuesday 8 November (Venue to be confirmed)</p>	