

SOUTH WEST WARWICKSHIRE - Group Advisory Board
Meeting Date: Tuesday 8 September 2015 - 1.00pm - 2.30pm
Venue: Stratford Children's Centre

Items	Action
<p>Welcome & Apologies</p> <p>Apologies received from Ellen Stone therefore Nicky Gilmore chaired the meeting and welcomed all. Introductions were made.</p> <p>No nominations for Vice Chair were received. Item to be brought up again at the next meeting.</p> <p>Previous Minutes</p> <p>MP updated on the point raised regarding changing IRS forms (referral forms) – WCC have agreed that they can be changed to fit the purpose of Centre.</p>	<p align="center">Vice Chair Nominations</p>
<p>Purpose of Advisory Board</p> <p>As there were new members present EJ explained the difference between Advisory Boards and Governance of the Children Centre Group. Governance (Trustee Board) has a legal accountable responsibility whereas an Advisory Board acts as guidance.</p> <p>The Advisory Board will meet quarterly (four meetings a year) and we are hoping for representation from both parents and professionals to represent each area Alcester, Clopton, Stratford and Studley.</p> <p>Parent Member questioned who the Parenting Project is. EJ confirmed that the Project is a registered Charity. We generate our own funding by bidding for grants and receive a Warwickshire County Council grant fund which is only used under terms set by WCC to run Children's Centres.</p> <p>As a Charity the Project is able to add value to children's centres for other services such as Over 5s and Counselling where the funding is received from successful bids we have tendered for. The Business Plan is to make the charity sustainable and not relying too much on tenders and funding bids.</p>	
<p>Centre Updates – Timetables for all four centres were handed out</p> <p>Studley Children Centre</p> <ul style="list-style-type: none"> • The Centre is now holding a rolling programme for Talk and Play, a language enrichment group for toddlers, delivering a 6 week course at Henley in Arden followed by a 6 week course in Studley. The Henley course has now finished and the Studley course is due to start 22nd September. • The Centre completed a Triple P Group and this was evaluated positively by all 	

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<p>attendees. 5 completed the course and 1 parent is finishing one to one with a Family Worker.</p> <ul style="list-style-type: none"> • A new Baby Chatter Matters group is starting today • Living with Autism workshop was held in April with 8 attendees. Another workshop will be held on 20th October 2015. • Studley Primary Parent Autism Network (SPPAN) for parents/ carers who have primary aged children with an autism spectrum disorder. This is a monthly group for parents who would like discussion, support and advice about aspects of ASD, living in the Studley area. The first meeting is on 28th September from 9.15-11.00am • Stay and Play in Henley in Arden has increased in numbers following a promotion drive for the centre in Henley. • A Nurturing group will start from 10th September to Christmas. The centre is currently promoting the group within the community. • The Centre had display to promote the centre at The Bromford Hub who held a Learning Disabilities Awareness Day. • The Centre secured funding for a 3/4 day off peak holiday at a Haven Park and £79 towards the family's spending money for one of the families being supported who have complex disabilities. <p>A Parent Member present commented on how pleased she was with the support she had received from the Centre by attending sessions such as introduction to weaning and valued the flexibility of drop in sessions on offer. The Parent Member also praised the administrator at the Centre, Sandra, for her excellent work in promoting the services and being a key communicator between parents and staff. She would like to see more afternoon sessions at the Centre offered. Other Parent Members agreed with the comments and expressed how they too had benefitted from the sessions on offer from the Centre team along with the health team at the Studley.</p> <p>Clopton Children's Centre</p> <ul style="list-style-type: none"> • Clopton did some outreach at Tesco in July and from this registered new families and encouraged new users to attend the summer special events. • The Centre Open Day will be on the 29th September 1-3 pm • The Clopton team have all finished the IMHOL (Infant Mental Health Online) course and are going to attend the AIM conference 'Keeping the baby in mind' course at Northampton on 16th September. They are the first team in the group who have all completed the course. Following on from the course the Centre will be piloting an information session for new parents on Infant Mental Health and will be able to measure impact from this Discussion followed about the use of 	

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<p>the words “mental health” and how this could put parents off attending. It is the name given to the course which is a study of brain development and the impact this can have on parents the session will be given a different name and rebranded in a way not academic or negative sounding.</p> <p>Parent Members present commented on their use of the services on offer at Clopton expressing that the Centre environment was nice and how friendly the staff were. Attending sessions such as baby massage, weaning, sleep and play session. They found the sessions very useful and made comments on how very knowledgeable and helpful staff were to them.</p> <p>Advisory Board Members asked about the new Inbetweenies session which is run by the health visiting team. Discussion followed about how there were no sessions like this when their children were growing up and what a great opportunity this is for families within the area.</p> <p>Discussion followed about having Midwives running ante natal classes within all centres. Managers present confirmed that the Project is looking into this and working with the midwifery team, who have confirmed that there are IT and capacity issues that they are looking into.</p> <p>Stratford Children’s Centre</p> <p>Members present commented on the full timetable available to families within the area.</p> <ul style="list-style-type: none"> • The Centre have had 16 referrals • Meet & Play Session – 80% attending have English as a second language. The session is a very good mix of people. Parent member asked if bilingual literature was available at the Centre the same as there are over at Studley Children’s Centre. NG confirmed that this was available within all the Projects Centres. The Parenting Project promotes integration within the local community. • New Births – at the last quarter 55% of new births were being registered, NG reported that in this quarter the Centre had taken that up to 75%. This is greatly to the partnership work between the Centre and the Health Teams covering the area. • The Rosebird Centre holds a clinic on Monday mornings and the Centre now has a member of staff who attends to promote our services. • Attendances were low on the summer specials. The competition in the area is much higher as there are many other services on offer to parents in the area. Parent Members commented on age being a concern as many of them have older siblings on school holidays ho could not attend with younger members. NG confirmed that anyone from 0 to 8 years could attend. Members were not aware of this and discussion followed about whether parents in the area were given the information. NG confirmed that posters were advertised in the area with the details and details were also posted on Facebook. One member commented on how the Administrator at Studley promoted sessions personally to parents. 	

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<ul style="list-style-type: none"> • Members commented on how Alcester published their summer sessions on the back of timetable, Clopton gave their sessions themed weekly names such as Bubble week and maybe if session names were more appealing or specific this may have attracted more families. NG confirmed parents would sign up but on the day not turn up. Members present suggested asking parents to help out with promotion. • Nurturing – 12 families completed the programme which covers whole family life and the impact on childhood focusing on looking after yourself and everyone in your family. Towards the end of the Programmed it was good to see how parents started to open up with each other in the group and there was lots of discussion taking place. • Breakfast Club in conjunction with Morrisons and Buntings Pre School. Parents attending with their children and Buntings brought there pupils. The session will run once a month on a Wednesday. • Child Minding Group every 3rd Wednesday – working to encourage childminders to use the Centre. <p>Parent Member raised a query about details of the session. These are printed on the back of timetables and can also be found on the website.</p> <p>Alcester Children’s Centre</p> <ul style="list-style-type: none"> • Summer Specials were held every Tuesday included mini Olympics, messy play, dressing up – good turnout of between 15-20 families attending per session • Triple P starting next week - 8 families booked on. • The Maths Course has now finished – the course has taken 18 months to complete at the end of which functional skills qualification was achieved by all attending. This is the equivalent qualification to a GCSE. All attending the course were keen to do literacy course unfortunately ACL funding is not available to run this course. • The Centre is visiting the local travelling community to build a relationship with families, making them feel welcome to access Centre and gaining feedback on what services we can offer them. • Families living in the Salford Priors and Bidford areas have difficulty accessing Centre. We are looking to run groups in those areas • Counselling sessions will be available in Alcester soon. • Parent Members made positive comments on the swimming lessons available at the Centre through use of the pool at St Nicholas School. Members commented on how valuable these sessions are. DS confirmed that the course of 6 weekly 	

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<p>lessons are open to all parents once. Once parent member commented on how if she had not attended those vital lessons she would not have had the confidence to attend other swimming venues with her baby. DS confirmed that this was the general feedback from all parents who attended the course and all parent members agreed that it was a value for money service at £15 for the course of 6 weekly lessons,</p> <ul style="list-style-type: none"> • Music & Movement – ongoing session with positive feedback received from parents. Parent Members agreed and expressed how the sessions were fun with parents being encouraged to join in too. 	
<p>Partner Service Update</p> <p>This is the first Advisory Board meeting where we have not had representation from any partner members who have always been represented at previous meetings.</p>	
<p>Annual Conversation – handout Group Profile Data</p> <p>Annual Conversation is following the Ofsted framework and Warwickshire County Council's (WCC) fulfilling their obligations to this by assessing Children Centres performance</p> <p>WCC challenge all Children Centres to ensure they are performing obligations.</p> <p>Mary Petit who is our local WCC officer who liaises between us and the Commissioners at WCC.</p> <p>As we are provided with Government funding performance of centres needs to be monitored. We have an obligation and duty to evidence what difference the Children Centres are making and what level of funding is given.</p> <p>EJ confirmed that we receive £150 per child per year to provide services and parent members agreed that this was value for money for what was received to users.</p> <p>We measure how many people come into Centre, how many needed additional services and the journey they have made. Data at 65% is measured as good.</p> <p>Discussion followed on how difficult it was to measure the intangible value added.</p> <p>Profile Data handout highlighted data. EJ pointed out that some data may seem low but this is because not all data is possible to collate or needs to be high.</p> <p>The data for Priority Target Groups which represents the most at risk of poor outcomes is good.</p> <p>The Sustained Contact for whole of the population is 49.6% we may not reach 65%. This figure is based on the whole reach area population of 2978. Not all families will need our services.</p> <p>Target Group 3. Affected by Domestic Abuse. Working with Priority Families Team. South Warks all 40% are because of Domestic Abuse.</p> <p>Discussion followed about Ofsted and imminent re-inspection.</p>	
<p>AOB</p> <p>Mary Petit updated on the Workshop for Parents that WCC ran in June. Parents contribution in</p>	

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the session was very valued. One of the Parent Members attended this workshop representing the Project and confirmed that it was a very good meeting, the Parent Member reiterated that Parents who attended the Workshop all agreed the need for open sessions and talk to other parents was very high. MP confirmed that Universal Services came up strongly at consultations. A report has yet to be sent out but MP will update further on this.	
Date of Next Meeting	
Tuesday 8 December 2015 10 – 11:30am – Venue to be confirmed	