

Group Advisory Board

Venue: Arundel House
Date/Time: Wed 8th July 2015 12:30pm

Welcome & Apologies	Action
<p>Martina welcomed everyone to the meeting and introductions were made and apologies read out.</p>	
<p>Previous Minutes</p> <p>Actions from the last meeting:</p> <p>Manjit has contacted Michelle Taylor at WCC and some local charities to find out whether funding would be available to transport families from the villages to the Nurture Nursery. Unfortunately no funding is available for transport. Suggestions for Manjit to look into were using Links buses, taxis and volunteer drivers. Martina suggested that the cost for a term/year for one child was calculated so that the Centre could approach charities for a one-off payment. John commented that the Parenting Project could perhaps fund a set amount of transport on a first come, first served basis e.g. just offer 2 spaces in a taxi. Elaine stated that the Nursery was running at a loss at the moment and so the Parenting Project could not fund transport.</p> <p>Mary said that she is meeting with Health in July to discuss the SLA agreement.</p> <p>The last meeting minutes were agreed as a true record.</p>	
<p>Children's Centre Update</p> <p>Talk & Play and Baby Massage have been run at St Mary's Primary School this term as the Centre are unable to lease rooms at the Clinic and the Centre was being used for the Nursery.</p> <p>Manjit shared the Southam reach area profile and the breakdown of the figures. A copy of this is available for the Board if they contact Manjit.</p>	

<p>The figures show that Southam has 52.4% (a figure of 67% is the Ofsted target for a 'Good' rating) of under 5's having sustained contact with the Centre. Elaine commented that this was a higher figure than a lot of other Children's Centres and that we were now working in a more targeted way since the funding cuts and so we will not be in contact with all under 5's in the reach area.</p> <p>Sustained contact is 4 or more 'meaningful contacts' in a 12 month period. All contacts are recorded on the database. Manjit said that once the Clinic moves to the Children's Centre in September, this figure should increase as the Centre can record more attendance data.</p> <p>Maria asked where our 3 priority target groups had come from. Manjit stated that the rural isolation target had come from looking at the high deprivation areas, the families experiencing economic and social disadvantage had come from our Ofsted recommendations and families experiencing mental ill health had been suggested after a number of families we supported had experienced postnatal depression or domestic violence and Health were referring these families for support. Manjit shared the document that Elaine had produced which details more about the target groups and how they were identified. This is available from Manjit if anyone would like a copy.</p> <p>Elaine stated that in the South they have narrowed down postcodes in villages to target as not everyone in a village will be rurally isolated. Elaine will work with Sarah H to do this here. Manjit to discuss with Sarah H.</p> <p>It was noted that breastfeeding rates were above the average for Warwickshire. Gemma fed back about the breastfeeding group that runs on a Friday and is there for women who choose to breastfeed. They have recently launched a Facebook page for women to access information and support from too.</p> <p>John offered to arrange a meeting with Manjit to talk about children achieving good levels of development.</p> <p>Manjit stated that the Centre sends out a card to all families with a new baby and she feeds back to the Health Visitors about who has been registered.</p> <p>Mary stated that the Centres can add their own safeguarding figures as Social Services would only share data with the Centres on a need to know basis, so the figures in the document may be higher than the cases that Centres are actually working with. The new performance management document focuses on outcomes now. John commented that the CAF officer should know how</p>	<p>Manjit to arrange a meeting with John re GLD</p>
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<p>many families had a positive outcome.</p> <p>Manjit shared attendance figures from sessions. The only session to decrease in numbers is Stay and Play. This is due to the smaller space available. Baby Play parents do like the venue and are now coming along to Stay & Play as their children are getting older.</p> <p>The Nurture Nursery is now registered with Ofsted, which was a rigorous process as they will not be inspecting the Nursery for 3 years. Southam currently have 4 children attending (1 is fee paying) and hopefully there will be 7 children in September. A number of suggestions were discussed about advertising the Nursery.</p>	
<p>Performance Management Document</p> <p>Mary talked about the Performance Management Document and its changes to focus more on outcomes and what difference the Children’s Centres are making. Manager’s no longer have to complete it if nothing has changed from quarter to quarter. The deadline for completion is the end of July.</p> <p>Mary said that the SEF can be updated as and when needed throughout the year.</p>	
<p>Parent Feedback</p> <p>Manjit shared the feedback from parents, who were asked the 2 questions from the previous minutes. 30 responses were received from parents at the Centre and parents accessing the Facebook page.</p> <p>John said that Manjit should categorise the feedback into what she could do something about and what she couldn’t. Gemma suggested feeding back to parents about this on a noticeboard.</p> <p>The Parenting Project also asked parents to complete a survey this term and this will be fed back to the board once the comments have been analysed.</p> <p>Manjit was advised to put her annual consultation on hold and to send a copy to Head Office.</p>	
<p>Suggestions for ‘new’ sessions</p> <p>Manjit shared the summer timetable.</p>	

<p>John suggested that we contact the local papers about the Play Day.</p> <p>Martina suggested that we drop-in to the local parks with leaflets and an activity to engage with parents.</p> <p>Maria said that she would like a support group for parents of children with additional needs as there is no support in Southam at the moment. John also agreed that there were quite high levels of children with additional needs in the area. Manjit will meet with Maria to plan something for September.</p> <p>John mentioned that the local schools in Southam and Warwick were part of a consortium that bought into things such as counselling and if Manjit contacted the budget holder (Richard Hawkins - Head of Bishops Itchington Primary) then he might be able to fund courses such as Makaton.</p>	<p>Manjit to arrange a meeting with Maria</p>
<p>Information Sharing</p> <p>Gemma - The NCT breastfeeding group on a Friday at the Graham Adams Centre is supporting 1-2 women a week and they have just trained 8 new peer supporters. They have also set-up a Facebook page to provide support and information. The Town Council have also given them funding to produce 1000 packs for new parents that includes lots of local information, including Southam Children's Centre. These hope to be produced in September.</p> <p>Andrea - the Bishops Foodbank has supported 2 families on a regular basis and are still giving out food parcels.</p>	
<p>Date of next meeting</p> <p>Wednesday 14th October 2015 12:30 - 2:30pm</p>	

Summary of Actions

Item	Action	To be actioned by
1.	Arrange a meeting with John re GLD	Manjit
2.	Arrange a meeting with Maria	Manjit
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MINUTES



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