

Group Advisory Board

Venue: Lighthorne Heath CC
 Date/Time: Wednesday 28 January 2015

ITEM	ACTION
<p>1 Welcome and Apologies EJ welcomed everyone to the meeting and it was agreed that as the purpose of this meeting was planning, the minutes of last individual AB meetings would be reviewed and agreed at the next meeting. She handed over to Councillor Williams who kindly agreed to remain as chair for the transition period.</p>	<p>Admin send out minutes of last meeting for next meeting (via NB)</p>
<p>2 Terms of Reference There was discussion about various items in the draft Terms of Reference which were agreed; EJ will amend the draft which will be sent out to all members with the minutes, together with the Statutory Guidance document and the Ofsted CC handbook.</p> <p>Amendments: OFSTED comments shall be incorporated. Target groups to be clearly stated. Parent voice - previous experience shows that having local parent ‘focus’ groups works well, and parents who want to come to AB are always welcome, and this ‘two-tier’ structure will be set out in the terms of reference, including how feedback goes back and forth between local parents, advisory board and trustees. Training of advisory board members is important, and T of R will show a commitment to this. Safeguarding will continue to be a standing item on the agenda.</p>	<p>EJ / Nargis B</p>
<p>3 Children’s Centre Group Update Debbie and Becki fed back on progress and issues at their centres, which are contained in their Manager’s Reports. There was some discussion about the issue of children starting nursery hungry and what is being tried to help. It was noted that the Temple Herdewyke play park is on the way and there has been talk of improving the garden at the Community House on Lindsay Walk which LHCC use for activities. Cllr Williams asked about the Priority Families group and learned that Debbie is a member and so able to feed back on this. Quinton area has been identified as needing outreach but now DM has staff in place she has this covered with a weekly session. There was also discussion about food bank parcels and the rate of take up according to venue and time of year. Trussell Trust email CCs if a family has had three parcels so that further help can be offered. It was also</p>	

<p>raised that NHS and CC area boundaries are different but ES said NHS boundaries will be changed this year which should help.</p>	
<p>4 Services Across the Group It was considered that the multi-agency work had been discussed in 3 above, but that it should be re-named on future agendas.</p>	<p>EJ/NB</p>
<p>5 Target Groups These were confirmed as: the rurally isolated, the economically disadvantaged, and those with mental health issues and/or substance abuse issues.</p> <p>Cllr Williams asked about the numbers of families coming forward for help from CAB, and MH explained that numbers seen at LHCC were too small to generalise about but (looking across the district they serve) that many people presented with one issue but had in fact several connected difficulties, and also, that people sought help when a crisis was imminent. He also mentioned that there was often seen a ‘vicious circle’ with debt and depression, such that people were inclined to bury their head in the sand. There was discussion about the balance between helping people over hurdles (such as form filling) and doing too much, or duplicating effort. CAB are looking into doing some work by email or meetings via web, but there are confidentiality issues. Mike feels that the CAB appointments in the Centre are helping families and hoped that the Centre could offer more appointment going forward.</p>	
<p>6 Date of Next Meetings Next meeting Wed 29 April at Badger Valley, then Weds 29 July at Lighthorne Heath, and Tues 13 Oct at Wellesbourne.</p>	