

Group Advisory Board

Venue: Badger Valley CC
Date/Time: Wednesday 29 April 2015

ITEM	ACTION
<p>1 Welcome and Apologies Debbie welcomed everyone to the meeting and Ellen agreed to chair. Minutes of the last meeting were reviewed and agreed. Terms of reference with amendments has not been received.</p>	<p>Admin send out minutes of last meeting for next meeting (via NB)</p>
<p>2 Management Update Badger Valley and Wellies are now fully staffed (previously have only been fully staffed for 6 months out of 3 years) Badger Valley has 3 EYFW's and 2 Full time nursery staff. Wellies has 2 EYFW's. Thanks given to Charlotte for her help with extra staff and support. Nursery is going well, 9 children on role for 10 spaces. Staff changes have meant that outreach sessions have not been fully implemented as yet. Quinton Midwife has identified that a lot of new parents are being allocated social housing in this area. Lighthorne is also fully staffed. A lot of new staff having to complete training has also meant that sessions have not been fully implemented. 3 EYFW's and a 12 place nursery with 11 children and 4 staff. There has been a positive uptake of the course, "Introduction to Teaching Assistants," with 15 parents and a crèche running to support this. New timetable shared with the board. It was met with a poor response. Too busy, with too many colours, not child friendly, too corporate. Focus group discussed: Tshirts will be either orange, black or grey. It was felt that black and grey were not child friendly colours. Agreement that a Twitter page would be good. The issues of texting discussed, Lighthorne already uses this, Teacher 2 Parents. Costs £500 per year. Would it be used enough? It was felt that it would be a good tool to reach vulnerable families and useful as a reminder for parents. Issue of ensuring people register at centres – Badger Valley to look at putting a form in the packs that go out with Health Visitors on their primary visits. There was a lack of understanding as to why figures for babies registered within 3 months of birth, was so low. Suggestion of a manual count but not possible as paper copies kept in HV files.</p>	<p>DM to ask about texting package</p>

MINUTES



<p>The question was asked if over 5's are allowed to groups in the holidays. Lighthorne extend their stay and play to 7 year olds but take them out. Must ensure that there are age appropriate resources.</p>	
<p>3 / 4 SEF and Performance management. SEF to be re written. New PM management criteria explained, looked at and discussed. It was felt that the ofsted criteria of 95% registered at centres was not achievable. Priority target groups are assigned by postcode and this is not reliable in such a diverse area. Debbie met with Elaine to look at anomalies. She felt things should improve next quarter and that issues may be down to incorrect flagging.</p>	
<p>5 Safeguarding No issues Mobile phone use has crept in again. This needs to be addressed. Message needs to be put out that safeguarding is everyone's responsibility.</p>	
<p>5 Information Exchange Health have a staff shortage – need nursery nurses. Preparing for CQC, achieved outstanding in their mock. CAB looking at rural access – Web chat is available on a national basis but difficulties with confidentiality. SKYPE to go live for rural access. Internal audit going through. Seeing the impact of people from the EU running out of benefits. Natalie asked if the Friends of Badger Valley could start fund raising again and this was met with approval. Lynn asked how other nurseries were spending the EYPP, the response was training, forest school etc.</p>	<p>DM to check on fund raising situation</p>
<p>6 Date of Next Meetings Weds 29 July at Lighthorne Heath, and Tues 13 Oct at Wellesbourne.</p>	